

# Continuing Education Guidelines

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Evidence of a commitment to lifelong learning, Continuing Scholarship and Improvement is required annually. Diplomates are required to complete and record 15 hours of Continuing Education (CE) that *is related to the clinical aspect* of pediatric dentistry each year into their dashboard. A Diplomate is required to enter only 15 hours of CE; however the system may be used as a place to store additional CE. A record of these hours may be printed or accessed by clicking on the “My Transcript” link. CE hours cannot be carried over from year-to-year to fulfil requirements.

CE annual cycle is from December 1<sup>st</sup> – November 30<sup>th</sup>.

Hours entered into the system will be assigned to one of the two categories:

1. Continuing Education hours related to clinical dentistry and applicable to pediatric dental care or education associated with pediatric healthcare.
2. Continuing Education hours **not** related to clinical dentistry nor associated to pediatric healthcare., i.e. Business Management courses. *These hours will not count toward the 15 required. However, they may be entered for record-keeping purposes.*

The Board has established guidelines on the number of hours awarded for various activities. (See below.)

## Credit Equivalency

Attendance (Live or Online) at a continuing education courses related to the clinical aspect of pediatric dentistry.	Contact Hours*
Scientific presentations whose content deals with clinical dentistry and is applicable to pediatric dental care.	Contact Hours*
Attendance from a course whose content is associated with pediatric healthcare such as PALS or infection control Pediatric Medical Update.	Contact Hours*
Participation in an online or other multi-media course whose content deals with clinical dentistry and is applicable to pediatric dental care or is associated with pediatric healthcare.	Contact Hours*
Completion of the ROC examination	10 hours annually
Publication applicable to pediatric dentistry as primary or contributing author in a peer reviewed journal, book or monograph	5 hours annually
Teaching clinical dentistry	<ul style="list-style-type: none"><li>• 4+ days/week: 10 hours</li><li>• 2-3 days/week: 4 hours</li><li>• &lt;2 days/week: 2 hours</li></ul>

The general rule of thumb is that any course related to clinical practice is acceptable. Other acceptable subjects are patient record keeping, risk management, communication, and OSHA regulations. Hours awarded for the satisfactory completion of any course can only be used in the year they were awarded.

\*The number of hours awarded for each course usually depends on the length of the course. For example, participants at a three-hour course usually receive three hours of credit.